

**ACHIP MEETING**  
**Monday, January 7<sup>th</sup>**  
**9:00 – 11:00 Chestnut Conference Room**

**ACHIP BOARD MEMBERS: IF YOU CANNOT PLAN ATTEND THIS MEETING, PLEASE EMAIL LARISA CARR AT [lcarr@echipct.org](mailto:lcarr@echipct.org)**

<b>TIME</b>	<b>ACTIVITY</b>	<b>OUTCOME</b>
9:00 AM 1'	Call to Order	
15'	Insurance Carrier Vote	Take Action
10'	ACHIP Approval Timeline	Share Information
15'	Group Name	Take Action
10'	Board of Directors – Appointment of Officers	Share Information
30'	Bylaws and Standard Operating Procedures <ul style="list-style-type: none"> <li>- Review</li> <li>- Edit</li> <li>- Solidify</li> </ul>	Share information
20'	Dental – Collaboratively quoting dental benefits through carrier of choice and/or a Third Party Administrator	Share Information
15'	Employee Assistance Program – Collaboratively quoting this product through various carriers	Share information
5'	Adjournment	Take Action